



Public Health Accreditation Board Standards and Measures Version 1.0
December 2011 Errata

Introduction

An updated version of the **Public Health Accreditation Board (PHAB) Standards and Measures Version 1.0** has been uploaded to the PHAB website effective Thursday, December 22, 2011. Since the release of the **PHAB Standards and Measures Version 1.0** in July 2011, PHAB has identified and fixed spelling, grammatical, and naming errors within the standards and measures document.

More importantly, PHAB has found content errors in Domain overviews, purpose statements, required documentation descriptions, and guidance for required documentation that may affect a health department’s understanding and interpretation of the standards and measures. PHAB has detailed these errors below. Please note that these are minor content errors and do not change the current document version number.

DOCUMENT PAGE NUMBER	LOCATION	ERROR TEXT	CORRECTED TEXT
4	<u>Documentation Section</u>	Further PHAB guidance concerning documentation can be found in the PHAB Documentation Guidelines .	Further PHAB guidance concerning documentation can be found in the PHAB Documentation Guidance .
14	<u>Measure 1.1.1 T/L</u> Guidance for Required Documentation #3	The health department must provide documentation of the collaborative process to identify and collect data and information, identify health issues, and identify existing state assets and resources to address health issues.	The health department must provide documentation of the collaborative process to identify and collect data and information, identify health issues, and identify existing Tribal or local assets and resources to address health issues.

16	<u>Measure 1.1.2 S</u> Guidance for Required Documentation #2	Methods to seek input include: publication of a summary.	<u>Methods to seek input include: publication of a summary of the findings in the press with feedback or comment forms, town forums, listening sessions, website comment forms, newsletters, etc.</u>
44	<u>Measure 1.4.2 T/L</u> Purpose Statement	The purpose of this measure is to assess the Tribal and local health department's development and distribution of health profiles to inform and support others' health improvement efforts at the state level .	The purpose of this measure is to assess the Tribal and local health department's development and distribution of health profiles to inform and support others' health improvement efforts at the <u>Tribal and local level</u> .
72	<u>Measure 2.3.4 A</u> Purpose Statement	Documentation demonstrating shared resources and/or additional capacity Joint exercises for rapid detection, investigation, and containment/mitigation of public health problems and environmental public health hazards	<u>The purpose of this measure is to assess coordination and collaboration between Tribal health departments, state health departments, and local health departments in order to share resources for rapid detection, investigation, and containment/mitigation of public health problems and environmental public health hazards.</u>
146	<u>Domain 6</u> Overview of Standards	Standard 6.1 Conduct and Monitor Public Health Enforcement Activities and Coordinate Notification of Violations among Appropriate Agencies	Standard 6.3 Conduct and Monitor Public Health Enforcement Activities and Coordinate Notification of Violations among Appropriate Agencies
165	<u>Measure 6.3.4 A</u> Purpose Statement	The purpose of this measure is to assess the health department's standard and consistent enforcement actions.	<u>The purpose of this measure is to assess the health department's analysis of patterns, trends, and compliance from enforcement activities and complaint investigations.</u>

182	<u>Domain 8</u> Overview of Standards	Standard 8.2 Assess Staff Competencies and Address Gaps by Enabling Organizational and Individual Training and Development	Standard 8.2 Assess Staff Competencies and Address Gaps by Enabling Organizational and Individual Training and Development <u>Opportunities</u>
184	<u>Measure 8.1.1 S</u> Purpose Statement	The purpose of this measure is to assess the state health department's use of a continuous process to evaluate and report on achievement of the goals, objectives, and measures set by the performance management system.	<u>The purpose of this measure is to assess the state health department's contributions to the development of qualified public health workers.</u>
192	<u>Domain 9</u> Overview of Standards	Standard 9.1 Use a Performance Management System to Improve Organizational Practice, Processes, Programs, and Interventions	Standard 9.1 Use a Performance Management System to <u>Monitor Achievement of Organizational Objectives</u>
198	<u>Measure 9.1.4 A</u> Purpose Statement	The purpose of this measure is to assess the health department's efforts to keep others, both within and outside the public health profession, informed about the findings of public health research and the public health implications of those findings.	<u>The purpose of this measure is to assess the health department's process to measure the quality of customer relationships and service.</u>
228	<u>Measure 11.1.3 A</u> Required Documentation #1	Policy or procedure for development of culturally and linguistically interventions and materials appropriate to the population it serves in its jurisdiction	<u>Policy or procedure for the development of interventions and materials that are culturally and linguistically appropriate for the population it serves in its jurisdiction</u>

<p>230</p>	<p><u>Measure 11.1.4 A</u> Guidance for Required Documentation #1</p>	<p>The health department must provide a human resource manual or set of policies and procedures. They may be in hard copy, electronic, or web based. The policies and procedures must address all of the following:</p> <ul style="list-style-type: none"> • Personnel recruitment, selection, and appointment; • Equal opportunity employment; • Salary structure and equal opportunity employment; • Hours of work; • Benefits package; • Performance evaluation process and individualized development plans; and • Problem solving and complaint handling, including sexual harassment. 	<p>The health department must provide a human resource manual or set of policies and procedures. They may be in hard copy, electronic, or web based. The policies and procedures must address all of the following:</p> <ul style="list-style-type: none"> • Personnel recruitment, selection, and appointment; • Equal opportunity employment; • Salary structure; • Hours of work; • Benefits package; • Performance evaluation process and individualized development plans; and • Problem solving and complaint handling, including sexual harassment.
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Contact Information

If you have any questions or concerns about the above errata; specific questions about the standards and measures; or additional errors of which PHAB should be made aware, please contact:

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