

## SUMMARY OF CHANGES TO THE PHAB ACCREDITATION PROCESS

**August 2015**

Process Step	Previous Process	New Guide to Initial Accreditation	Pages	Effective Date
Preparation for Accreditation	This step was previously called “Pre-application.”	This step is now called “Preparation.”	7	Feb 1, 2016
Registration and Application	This step was previously called “Statement of Intent.”	This step is now called “Registration.”	8	Feb 1, 2016
	Once the health department began the SOI, they had one year to complete it and submit it to PHAB.	Once the health department begins registration, they have 90 days to complete it and submit it to PHAB.	9	Feb 1, 2016
	Once the SOI was accepted by PHAB, the health department had one year to complete and submit the application.	Once the SOI is accepted by PHAB, the health department has 6 months to complete and submit the application.	9	Feb 1, 2016
	Health departments were required to upload their Community Health Improvement Plan, Community Health Improvement Plan, and Strategic Plan as part of the application.	Health department directors are required to state that the health department has an adopted and current (dated within the last five years) community health assessment, community health improvement plan, and department strategic plan.	7 & 10	Feb 1, 2016
	No current provision.	Health department directors are required to state that the health department has in place a current (dated within the last five years) or has substantially developed	7 & 10	Feb 1, 2016

		and is near completion of the following plans: a workforce development plan, a public health emergency operations plan, and a quality improvement plan.		
	No current provision.	Health department directors are required to state that the health department has in place or has substantially developed a performance management policy/system and an organizational branding strategy.	7 & 10	Feb 1, 2016
Documentation Selection and Submission: Extensions and Inactive Status	No current provision.	A formal policy for extensions has been adopted.	20 & 38	Sept 1, 2015
	No current provision.	An Inactive Status option has been adopted.	21	Feb 1, 2016
Accreditation Decision	When the Site Visit Report was complete, health departments were provided with 30 days to review it for factual errors.	Health departments will receive access to the Site Visit Report the same time that the Accreditation Committee receives it. (Health departments are not provided with 30 days to review it for factual errors.)	20	Feb 1, 2016
	When the Action Plan was reviewed by the Accreditation Committee, the Committee could accept the plan or designate the health department as "Not Accredited."	When the Action Plan is reviewed by the Accreditation Committee, the Committee will accept it or return it to the health department and request a revision and resubmission.	25	Sept 1, 2015