

# PHAB's Five Tier Reaccreditation Fee Schedule

Effective January 1, 2016-June 30, 2018

Board (PHAB) was created in 2007 to serve as the national public health accrediting body. Development of national public health department accreditation has involved, and is supported by, public health leaders and practitioners from national, Tribal, state, and local settings, as well as the Centers for Disease Control and Prevention and the Robert Wood Johnson Foundation. Learn more about PHAB or sign up for the PHAB e-newsletter by visiting [www.phaboard.org](http://www.phaboard.org).

## Fee Overview

PHAB has instituted a reaccreditation fee structure to manage and maintain the national accreditation process. Applicant fees are necessary for PHAB to provide quality services to both applicants for accreditation and accredited health departments.

## For more information, contact:

Mark Paepcke, MBA  
Chief Administrative Officer  
Phone: 703-778-4549 ext. 104  
E-mail: [mpaepcke@phaboard.org](mailto:mpaepcke@phaboard.org)



## What the Fees Support

The reaccreditation fee your health department pays supports the assessment of your health department against nationally adopted standards and measures and provides your health department with a full suite of ongoing accreditation services:

- An assigned Accreditation Specialist to guide your department through the reaccreditation process;
- Educational material to help your department prepare and go through the reaccreditation process;
- Continued subscription to PHAB's online accreditation information system (e-PHAB), making the process paperless which is easier and more cost-efficient for your health department to participate in reaccreditation;
- A virtual site visit, including a comprehensive review of your health department's documentation against the national reaccreditation standards by a team of peer review experts;
- A thoughtful and deliberative review of the site visit report by PHAB's Accreditation Committee;
- A communications support package to use to engage and educate stakeholders on your health department's continued journey in accreditation and ongoing culture of quality improvement;
- Annual quality improvement guidance and support through each accreditation cycle to help continue the QI culture advanced by the accreditation process;
- Annual guidance on preparing your health department to be successful in a changing public health world
- Continued contribution to a growing network of accredited health departments and best practices to enhance the evidence base for public health.

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## Fee Structure

Fees are based on the size of the jurisdictional population served by the health department. PHAB's Five Tier Reaccreditation Fee Schedule will be published annually.

The **Reaccreditation Review Fee** is based on services provided by staff, peer reviewer's and their training, the subscription to e-PHAB, and the reaccreditation training resources.

The **Annual Accreditation Services Fee** supports the ongoing process of the health department as it goes through the accreditation lifecycle and is invoiced each year, beginning one year after the Reaccreditation Review Fee invoice. Invoices will be provided by PHAB to the applicant health department based on the category population they serve. The Annual Accreditation Services Fee will also cover future reaccreditation cycles so the health department does not need to concern itself with additional budget dollars at the time it is eligible for the next cycle of reaccreditation.

Both the Reaccreditation Review Fee and the Annual Accreditation Services Fee published in January each year is good for the period July 1st of that year through June 30th the following year. Fees are subject to review for potential annual expense adjustments to take effect on July 1st of each year. Any changes to the fee amount will be announced in January of that same year.

## Payment of Fees

PHAB will work with health departments individually if a payment plan needs to be established for the Reaccreditation Review Fee. In order to ensure that cost does not become a barrier to qualified health departments seeking to maintain their accreditation, PHAB will be as flexible as possible in working out ways for health departments to pay their Reaccreditation Review Fee. Some examples would be to pay in two to three year increments or for health departments to use end of the year grant funds (with approval of grant project officer) to help pay varying amounts of the fees. PHAB is committed to providing reasonable customized payment options for health departments that need assistance.

<b>Health Department Category</b>	<b>Reaccreditation Review Fee*</b> <i>Effective January 1, 2017-June 30, 2018</i>	<b>Annual Accreditation Services Fee*</b> <i>Effective January 1, 2017-June 30, 2018</i>
Category 1 <i>Health Departments with populations of 100,000 or fewer</i>	\$ 8,000	\$ 5,600
Category 2 <i>Health Departments with populations greater than 100,000 to 500,000</i>	\$ 12,000	\$ 8,400
Category 3 <i>Health Departments with populations greater than 500,000 to 1,000,000</i>	\$ 16,000	\$ 11,200
Category 4 <i>Health Departments with populations greater than 1,000,000 to 5,000,000</i>	\$ 20,000	\$ 14,000
Category 5 <i>Health Departments with populations greater than 5,000,000</i>	\$ 32,000	\$ 22,400

\*Fees are subject to review for potential annual expense adjustments to take effect on July 1st of each year. Any changes to the fee amount will be announced in January of that same year.

\*The health department may request an onsite Site Visit by the team of Peer Reviewers in lieu of the virtual site visit. The cost to add an onsite Site Visit is an additional \$5,000 and will be added to the Reaccreditation Review Fee.